



## **JOB VACANCY – VICTORIAN ABORIGINAL HEALTH SERVICE**

Position Title: Aboriginal Health Worker – Partners in Recovery  
Location: Preston (Melbourne)  
Employment Status: Fixed Term to 30 June 2019  
Reports To: Family Counselling Manager

### **About the Organisation**

The Victorian Aboriginal Health Service (VAHS) was established in 1973 to address the specific medical needs of Victorian indigenous communities. The organisation has expanded steadily over past 40 years to provide a comprehensive range of medical, dental and social services for our community.

As well as providing a variety of medical services, VAHS is committed to supporting the well-being of the community through contributions to community events and activities. VAHS is also committed to assisting research into the ongoing needs of the community.

### **About the Opportunity**

The role of the Aboriginal Support Worker will be part of the Partners in Recovery Program (PIR). The PIR aims to support consumers with a severe and persistent mental illness, who also have many needs to access services and supports from multiple services. The role of the Aboriginal Support Worker is to coordinate, facilitate and maintain access to the required services for identified clients by working collaboratively with a range of Aboriginal and Mainstream organisations, including primary health care providers to ensure provision of multiple services to consumers with complex needs.

### **Key Selection Criteria**

- Understanding of and commitment to the Aboriginal community
- Demonstrated experience in working collaboratively with multiple stakeholders to develop appropriate care coordination for people with complex needs
- Understanding of mental health issues within the Aboriginal Community and the impacts on families and support networks
- Coordination: abilities to work with multiple, conflicting priorities, communications and interacting with people at all levels of the organization
- Self-management: Having a personal vision and goals, the ability to evaluate and monitor own performance that contributes to employee satisfaction and growth
- Planning and Organisation: Managing time and priorities including setting time lines, coordinating tasks for self and with others, adapting resource allocations to cope with contingencies, establishment of clear project goals and deliverables
- Ability to communicate effectively with people affected by a range of complex needs
- An understanding of services provided by local community mental health networks, mainstream health services and mental health services
- Demonstrated negotiation and conflict resolution skills
- Demonstrated ability to work directly with the VAHS community and relevant service providers

- High level of computer literacy including experience with data base software
- Well-developed skills in maintaining client records relating to referrals and attendance and in liaison with referrers, families and other agencies involved with clients
- Excellent time management skills in relation to managing phone contacts and appointments and to complete statistics information
- The demonstrated ability to work effectively as part of a multi skilled team
- Knowledge and commitment to Occupational Health & Safety Legislation

### **Qualifications, Licenses and Registrations**

- A tertiary qualification and / or extensive experience in working with people with complex and enduring mental health illnesses
- Current Victorian Driving License
- Current Working With Children Check
- Current National Police Check

### **How to Apply**

If you would like to apply for this role please email your cover letter and resume to [employment@vahs.org.au](mailto:employment@vahs.org.au) by close of business on Friday 7th December 2018.

Request for position description can be made via [employment@vahs.org.au](mailto:employment@vahs.org.au).

*This position is not available to persons not of Aboriginal and/or Torres Strait Islander descent. (Permitted under the Victorian Equal Opportunity Act 2010 s12 "A person may take a special measure for the purpose of promoting or realizing substantive equality for members of a group with a particular attribute")*