

JOB VACANCY – VICTORIAN ABORIGINAL HEALTH SERVICE



Position Title: Oral Health Practice Manager
Location: VAHS Fitzroy Clinic
Employment: Full time
Reports To: General Manager, Operations

About the Organisation

The Victorian Aboriginal Health Service (VAHS) was established in 1973 to address the specific medical needs of Victorian Aboriginal communities. The organisation has expanded steadily over the past 40 years to provide a comprehensive range of medical, dental and social services for our community.

As well as providing a variety of medical services, VAHS is committed to supporting the well-being of the community through contributions to community events and activities. VAHS is also committed to assisting research into the ongoing needs of the community.

VAHS is a child safe organisation.

About the Opportunity

The role of the Oral Health Practice Manager is to oversee, develop and manage the Oral Health Team to ensure programs are delivering quality and accredited services within budget and in accordance with strategy, policies and procedures of VAHS. This includes working with other VAHS programs to increase the promotion of Oral Health in the community.

This position is only available to persons of Aboriginal and/or Torres Strait Islander descent

(Permitted under section 12 of the Victorian Equal Opportunity Act 2010: "A person may take a special measure for the purpose of promoting or realising substantive equality for members of a group with a particular attribute")

About you

To be considered for this role you must have the following demonstrated capabilities in:

- Understanding of current Aboriginal health issues and community needs
- Oral Health practice management and/or senior team leadership (including program planning, implementation and development)
- Budget management and identification of funding
- Quality accreditation, clinical governance, risk management and legislative/regulatory requirements
- Professional development and management of multi-skilled staff
- Current National Police Check, Working with Children Check and Victorian Drivers Licence required

How to Apply

If you believe you have the relevant capabilities required to succeed in this role, please send your cover letter and resume to employment@vahs.org.au by 9 pm Sunday 16 May 2021.