



**VICTORIAN ABORIGINAL
HEALTH SERVICE**
Caring for the Community

Management Accountant

- Immediate start, working alongside an awesome team
- Attractive remuneration package on offer
- Full-time ongoing opportunity with flexible working arrangements available
- Great opportunity to build your experience with a leading Aboriginal Controlled Organization

About the Organisation

The Victorian Aboriginal Health Service (VAHS) was established in 1973 to address the specific medical needs of Victorian Aboriginal communities. 2023 marks as a landmark year as VAHS proudly celebrate it's 50-year of providing a comprehensive range of medical, dental, allied health and social services for our community.

As well as providing a variety of medical services, VAHS is committed to supporting the well-being of the community through contributions to community events and activities. VAHS is also committed to assisting research into the ongoing needs of the community.

VAHS is a child safe organisation, committed to child safety and wellbeing, and recruits' staff in accordance with the Child Safe Standards Victoria.

About the Opportunity

Reporting to the CFO, the Management Accountant will be responsible for assistance with Full maintenance of Accounts Receivables module, Month end reporting, Balance sheet reconciliations and other accounting activities as required.

Key Selection Criteria

To be considered for this role you must have the following.

- Understanding of and Commitment to the Aboriginal community.
- Degree in Business/Commerce with an Accounting Major
- Minimum 5 years relevant experience in an accounting position, preferably with not-for-profit experience
- Be up to date with statutory requirements and accounting standards issued by professional accounting bodies and/or government agencies & have a high level of understanding and knowledge of Fair Work Act
- Strong work ethic and high attention to detail
- Exceptional analytical and problem-solving skills
- Willingness to work collaboratively and constructively as a member of a team or autonomously.
- Strong time management skills and the ability to prioritise to meet strict deadlines
- Software proficiency – NETSUITE, Micro pay Meridian would be advantageous
- Fully approved Covid 19 Vaccinations (including booster)

How to Apply

Please forward your covering letter (addressing the key selection criteria) and resume to Employment@vahs.org.au before Monday 9pm, 9 January 2023.