



**VICTORIAN ABORIGINAL
HEALTH SERVICE**
Caring for the Community

Aged Care Support Coordinator (ACSC) | Fitzroy

- Meaningful work with elders
- Help make a difference for elders and their families
- Full Time

About the Organisation

The Victorian Aboriginal Health Service (VAHS) was established in 1973 to address the specific medical needs of Victorian Aboriginal communities. 2023 marks as a landmark year as VAHS proudly celebrate it's 50-year of providing a comprehensive range of medical, dental, allied health, and social services for our community.

As well as providing a variety of medical services, VAHS is committed to supporting the well-being of the community through contributions to community events and activities. VAHS is also committed to assisting research into the ongoing needs of the community.

VAHS is a child safe organisation, committed to child safety and wellbeing, and recruits' staff in accordance with the Child Safe Standards Victoria.

About the Opportunity

The ACSC role will support identified clients to navigate access to appropriate local aged care support services. It will provide advocacy support to ensure clients receive a culturally safe assessment plan.

The AACC will support clients to understand their aged care service entitlements, including My Aged Care registration, contractual arrangements and costs, and will help ensure Elders and their families are well-prepared for plan reviews and outcomes. This role will liaise with aged care Assessors to ensure Elders are well-supported throughout the assessment process.

Key Selection Criteria

To be considered for this role you must have the following.

- Understanding of and Commitment to the Aboriginal community
- Excellent communication and interpersonal skills, with the ability to build trust with community.
- Demonstrated understanding of the principles of person-centered care and trauma-informed practice.
- Understanding of how to assist and support clients to access services, reduce service complexity and confusion.
- Sound understanding of My Aged Care and operational guidelines.
- Good record management, data collection and reporting capability.
- Experience in the community services field with strong community connections and networks across aged care providers, mainstream supports and community sector.
- Ability to work autonomously and be a self-starter, with a high degree of initiative and problem-solving skills across multiple sectors.
- Experienced in working independently as well as part of a multi-disciplinary team environment that is open and transparent, with a person-centered focus
- Well-developed computer skills
- Ability to work in a stressful environment and adapt to change
- Fully approved Covid 19 Vaccinations (including booster)

How to Apply

You will need a resume and a tailored cover letter outlining your skills, experience, and suitability for the role. Please forward your application to Employment@vahs.org.au before Monday 5pm, 22 May 2023.

This position is not available to persons not of Aboriginal and/or Torres Strait Islander descent. (Permitted under the Victorian Equal Opportunity Act 2010 s12 "A person may take a special measure for the purpose of promoting or realizing substantive equality for members of a group with a particular attribute")