

Registered Nurse

Position: Full Time

Location: St Albans

- Salary Packaging options available
- 14-week paid parent leave
- Paid Christmas closure
- Professional development and training opportunities

About the Organisation:

The Victorian Aboriginal Health Service (VAHS) was established in 1973 to address the specific medical needs of Victorian Aboriginal communities. 2023 marked a landmark year as VAHS proudly celebrated its 50th year of providing a comprehensive range of medical, dental, allied health and social services for our community.

As well as providing a variety of medical services, VAHS is committed to supporting the well-being of the community through contributions to community events and activities. VAHS is also committed to assisting research into the ongoing needs of the community.

VAHS is a child safe organisation, committed to child safety and wellbeing, and recruits staff in accordance with the Child Safe Standards Victoria.

About the Opportunity:

The Registered Nurse will support Medical Practitioners and Aboriginal Health Workers to ensure our patients receive high quality and culturally safe care. You will play a key role in establishing and building strong relationships with our patients to ensure the best possible outcomes occur.

Key Responsibilities:

- Oversee the day-to-day running of the clinical areas by providing advice, support and working holistically with the clinical teams.
- Maintain awareness of current and new legislation to ensure VAHS is complying with all statutory and regulatory obligations.
- Maximize Medicare Billings / claims through effective and timely Clinic patient records processes.
- Maintain accurate and timely documentation of patient assessments, care plans, and interventions in accordance with regulatory standards and organizational policies.
- Provision of Childhood & Adult immunizations.
- Cold chain and Infection control management.
- Ensure calibration and maintenance of clinic, emergency equipment and medical supplies
- Adhere to the VAHS Accreditation Standards and Clinical Guidelines

Prerequisites:

- Victorian Working with Children's Check
- National Police Check
- Driver's License.

How to Apply:

Please send your completed application, which must include a cover letter and curriculum vitae, via employment@vahs.org.au before Sunday 9pm, 29 February 2026.

For this position, preference may be given to persons of Aboriginal and / or Torres Strait Islander descent (as permitted under The Victorian Equal Opportunity Act 2010 s12: "A person may take a special measure for the purpose of promoting or realizing substantive equality for members of a group with a particular attribute").